Yearly Status Report - 2017-2018

Part A	

Data of the Institution	
1. Name of the Institution	**VIDYAVATI MUKAND LAL GIRLS COLLEGE**
Name of the head of the Institution	**Prof. (Dr.) Shikha Singh (Current), Dr. Indrani (For the session for which AQAR is being submitted)**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01204779998**
Mobile no.	**9793860726**
Registered Email	**vmlgpg.2007@rediffmail.com**
Alternate Email	**shikhasingh_principal@vmlgcollege.edu.in**
Address	**Dayanand Nagar**
City/Town	**Ghaziabad**
State/UT	**Uttar pradesh**

Pincode	201001

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Indrani (Current) Dr. Rajni Goel (For the session for which AQAR is being submitted)
Phone no/Alternate Phone no.	01204779998
Mobile no.	9891116921
Registered Email	vmlgpg.2007@rediffmail.com
Alternate Email	iqacvmlg_23@vmlgcollege.edu.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://vmlgcollege.edu.in/wp-content/uploads/2023/08/2016-17-AQAR-after-resub-on-10-Aug-2023.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://vmlgcollege.edu.in/wp-content/uploads/2022/08/2017-18-academic-calender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	70	2004	04-Dec-2004	03-Nov-2009
2	A	3.05	2013	05-Jan-2013	04-Jan-2018

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	05-Jan-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on How to use 3 D Printer	05-Oct-2017 1	70
Workshop on How to use e-teaching Aids	03-Nov-2017 1	47
Discussion on Quality Issues By Co-ordinator	01-Dec-2017 1	40
Workshop on Exploring e-journals and e-books	19-Jan-2018 1	48

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2015 1825	10800000
[View Uploaded File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Discussion on "Quality Issues" in Staff Council Meeting dated 1122017. Planning of Extension activity to be executed through college (Departments were clubbed for undertaking Extension activity) Increase in subject combination from 15 to 18 to ensure academic combination. Purchase of 2 cameras for smooth functioning of studio. Preparation of question banks by all the departments. Number of quizzes and guest lectures are increased.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To strengthen the database of the institution	The institution has purchased ERP system. Demonstration cum workshop to enrich staff in the use of ERP.
To update prospectus of the college	Prospectus was updated and increased number of subject combinations were included.
To initiate for conduction of extension activities in college	Departments were clubbed into groups according to objectives of Extension activities.
To organize workshops for students and teachers	Workshops were organized for students and teachers to be skilled in using 3 D Printer and e-teaching aids. One workshop was organized for exploring e-journals and e-books.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	19-Mar-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	ERP was purchased by the College to strengthen the data base of the college. Following modules were

		purchased in ERP: 1. Student Management 2. Student Academic 3. Fees Management Account 4. Staff Information 5. Online Dashboard for Administrator 6. Staff Dashboard 7. Add on Services: Online Payment Gateway Integration SMS IntegrationInternet Gateway EMail System Website Integration, Mobile App For Student Staff

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the beginning of the academic session, each department prepare academic calendar for curricular and co-curricular activities. A copy of it is submitted to the Principal also. All efforts were made to stick to it during the session (leaving the exceptions). Record of it is maintained by HOD of respective department. It is shared with the students by putting it on display board of the department. • College gives a variety of experiences through curricular and co-curricular activities as awareness programs, workshops, departmental and class seminars, different competitions, visits, guest lectures, training programs, week celebration, Specific days celebration etc. During the session, an orientation program is planned for all fresher students to orient with new course and college activities in beginning of the session. Workshops were planned to organize for students as teaching aids, printing, baking, folder making, lesson planning and microteaching, Various guest lectures were forethought to be conducted in all the departments. Class seminars and departmental seminars are the integral component of all departments to give quality content as well as constructive experiences to the students. Nutrition week, Political awareness program, Paper reading session, educational tour, free health check up camps, Sports activities and Cultural programs and different competitions make our college unique and reflect on the concern of the college for quality in the form of values emphasized and sensitivities focused. Important days as teachers' day, independence day and Republic day were also celebrated. • Each teacher prepares unitization indicating COs, topics, teaching methods to be adopted for each topic, resources to be used in teaching each topic, mode of evaluation and number of lectures for each topic. It is shared with students by each teacher in the beginning of the session. • To ensure continuous internal evaluation, each department conducts internal tests. Few departments also give students a second chance to improve their performance on the basis of Ist internal test. Students are shown their evaluated answer sheets, feedback is given individually for further improvement. Record in the form of question papers and evaluated sheets is maintained in the departments. • Few teachers are member/convener/ Board of studies of the affiliating university. A number of teachers are on the panel of affiliating university and other university question paper setter for UG as well as PG programs. Teachers participated in University level evaluation in theoretical as well as practical examination.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development

| Computer-basic Course | Nil | 23/10/2017 | 105 | Yes | MS-DOS, Paint brush, Word pad, Note pad, Ms-Word, MS Excel, MS powerpoint and Internet surfing skills |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	80	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	II Internship	39
MEd	Field project	10
BCA	Project (BCA Vth sem)	44
BCA	Project (BCA VIth sem)	44
MA	Project (MA Music IV Sem)	4
MA	Project (MA Pol.Sc. IV Sem)	28
MEd	Internship III Sem	10
Msc Nutrition	Internship IV Sem (Food and nutrition)	29
MSc	Internship IV Sem (Textile & Clothing)	12

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has feedback committee having members from all program being run in the college. A proper feedback form having 3 aspects related to quality of teaching-learning related items, co-curricular activities and curriculum related items has been evolved by the committee. Improvements in the feedback form are done every year through the consensus in the meetings. Data is collected from the sample of students of all programmes. Approximately 300 students from all programmes through proportionate sampling method are selected and students evaluate the quality of teaching-learning, co-curricular activities, and quality of curriculum. Analysis of the data collected is manually done by the committee. Report is prepared and submitted to the Principal. All the reported ineffective areas/items by students are informed to the Principal. Concerned Committee Incharge /teacher is communicated with the feedback report.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hindi, English, Home Science, Sociology, Psychology, Economics, Political Science, Music, Physical Education, History	460	0	456
BEd	Nil	50	0	45
BSc	Home Science	80	0	30
BCom	Nil	160	0	160
BCA	Nil	60	0	60
MA	English	80	0	49
MA	Hindi	80	0	29
MA	Political	80	0	36

	Science				
MA	Music	27	0	7
MEd	nil	25	0	24

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1956	435	14	0	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
49	44	70	23	8	6

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[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the beginning of the session, Head of the Department/Incharge of UG/PG admission allocates mentees to all teachers of the department. Effort is made to allot equal number of mentees to each mentor. The meeting between mentor and mentee is monthly conducted as per the convenience of mentor and mentee. The students are informed about their mentors by displaying list on the notice board of each department. In very first meeting, the mentor establishes rapport with mentee, tries to know the limits of mentee and assures that her limits will be respected. Besides it, the mentor states her own limits to mentee. The mentor ensures mentee that confidentiality for her issues, problems and the challenges she is facing will be maintained. After this with the help of mentee, the mentor tries to establish explicit goals and objectives for the relationship which is generally one academic session or one semester. The mentor assures the mentee that she will follow commitments made to mentee. Following are the role of the mentor through the period of this relationship: • Take the initiatives in the relationship but allows the mentee to take responsibility for their growth, development and career planning. • Commits to meeting with mentee on a regular basis, not normally during the mentee's work time, not less than one hour per month. • Actively listens to mentee. • Provides frank, honest and constructive feedback • Provides encouragement and assists the mentee in identifying professional development activities • Reviews goals and objectives of the relationship with the mentee midway and at the end of a formal, long-term relationship. • Recognizes and works through conflicts in caring ways, invites discussion on differences with the mentee, and arranges for a third party to assist if necessary. • Makes only positive or neutral comments about the mentee to others. • Maintains a professional relationship, does not intrude into the mentee's personal life or expects to be close friends. • Ends the relationship at the agreed upon time. • Informs supervisor of mentoring activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2391	49	1:49

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
43	29	14	3	31

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Shashi Malik – State level	Associate Professor	Award- Saraswati Samman-2016, Dept. of Higher Education, Uttar Pradesh.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A	III Year	28/03/2018	16/06/2018
MA	G	IV Sem (English)	06/06/2018	20/06/2018
MA	G	IV Sem (Hindi)	06/06/2018	18/09/2018
MA	G	IV Sem (Pol Sc.)	06/06/2018	20/08/2018
MA	G	IV Sem (Music)	06/06/2018	24/07/2018
BEd	E	II Year	06/06/2018	15/10/2018
MEd	F	II Sem	07/11/2017	19/06/2018
BCom	C	III Year	24/04/2018	22/06/2018
MCom	I	IV Sem	09/06/2018	17/07/2018
BCA	BCA	VI Sem	22/05/2018	23/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At institution level following measures are taken: • In the beginning of the session, students are communicated the various evaluation methods. • The plans are communicated to other faculties through meetings and to students through notice board and oral communication • Constant communication is maintained with post graduate students regarding their sessional works, assignments and dissertation work and suggestions are given for further improvement. • Class tests are conducted from time to time. • The results of previous years and highest percentage obtained in different subjects are displayed on the bulletin board to motivate the students. • Mock viva and interviews are conducted. Besides this, class quizzes, seminars, assignments, unit tests and two internal tests are conducted. For university internal tests, students are given two

attempts and best marks in these two internal tests are considered as final internal marks to be sent to the university. Evaluation sheets are shown to students for their satisfaction and immediate feedback. Feedback is given by the teacher to each student on the basis of their answer sheet. Immediate feedback pushes them towards best performance. Students are given chance to show their answer sheets whether they are satisfied with result or not. If they are not satisfied with their scores, teacher discusses with them and tries to satisfy them. In beginning of the session, entering behaviour is also tested with help of a general test.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the internal examination is prepared by the departments in the beginning of the session and displayed on the notice board of the department. This makes students mentally prepare for internal examination. Every effort is made to adhere to the academic calendar for internal examination by the departments. Students are informed about the exam date sheet of external examination through various media.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://vmlgcollege.edu.in/po-pso/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
A	BA	Hindi, English, Political Science, Music, Home Science, Psychology, Economics, Sociology, Physical Education	272	253	93.01
G	MA	English	38	38	100
G	MA	Hindi	30	29	96.67
G	MA	Political science	27	23	85.18
G	MA	Music	4	4	100
E	BEd	Nill	42	42	100
F	MEd	Nill	18	18	100
C	BCom	Nill	150	145	96.67
I	MCom	Nill	58	58	100
BCA	BCA	Nill	44	44	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://vmlgcollege.edu.in/wp-content/uploads/2023/11/Student-Satisfaction-survey-2017-18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	02	02

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Music	1
Teacher Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Home Science	1
Psychology	1
Teacher Education	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	Nill	0	nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	Nill	0	0	nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	3	0	0
Presented papers	11	31	0	0
Resource persons	0	6	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Jagruk Matdata Diwas	NSS	2	150
Window Pension Scheme of Govt.	NSS	2	150
Beti bachao beti oadhao	NSS	2	150
Legal awareness program	NSS with New Era school	2	150
Mock drill	NSS, NCC with	2	100

training for preparedness for natural disaster	NDRF team		
Digital India Awareness	NSS and NCC	2	100
Blood Donation Mela	College with Indian Red Cross Society, Delhi and MMG Hospital, Ghaziabad	10	350
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	NSS	Beti bachao beti padhao	2	150
AIDS Awareness	NSS	Awareness through Nukkad Natak	2	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	Nill	Nill	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of

			students/teachers participated under MoUs
nil	Nill	nil	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6650000	4132516

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul Software	Fully	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	66240	6669949	2132	701642	68372	7371591
Reference Books	110	16909	60	21912	170	38821
e-Books	0	0	107	904229	107	904229
Journals	92	134680	0	0	92	134680
e-Journals	5	162097	0	0	5	162097
Digital Database	66350	6686858	2192	723554	68542	7410412
CD &	340	0	0	0	340	0

Video						
Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	2344	100128	773	44250	3117	144378
Others(s pecify)	1	23000	1	13570	2	36570
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existin g	172	4	3	1	1	2	14	20	0
Added	37	0	1	0	0	0	0	0	47
Total	209	4	4	1	1	2	14	20	47

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1870175	0	1000000	3161051

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Building repairing and maintenance related work is looked after by a person specifically appointed for the purpose, under SFS scheme. Estate committee is authorised to supervise the upkeep and addition of required academic and

support facilities. The committee invites demands from all departments related to their laboratory, library and sports related requirement, its upkeep and addition to be made. Some of the equipment are purchased and maintained through recurring and non-recurring grant of CPE. The departments maintain a stock register in which the record of all the equipment and apparatus is recorded. Every year the stock registers are cross checked by a committee consisting of other department faculty members. The department-wise list of equipment and apparatus, to be discarded, is also prepared by each department. After seeking approval from the Principal the obsolete and worn-out equipment are discarded through a well-defined procedure.

https://vmlgcollege.edu.in/wp-content/uploads/2023/08/Policies-and-Procedure.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	54	363950
Financial Support from Other Sources			
a) National	Scholarship by Mahindra and Mahindra Company Pvt. Ltd., Scolarship by Tata Institute of Social Science, Mumbai	15	93500
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skills: Art and Aesthetic Workshop for developing creativity and innovation	22/10/2017	49	Department of Teacher Education with resource person from Fevicryl Company
English Speaking Skill orientation programme	11/08/2017	49	Department of Teacher Education
Survey skill-Training for conducting Survey on Human trafficking	20/11/2017	7	Tata Institute of Social Science and VMLG College
Workshop on Defence skills	10/12/2017	1200	Proctorial Board
Workshop on Yoga and Meditation	09/09/2017	60	Hostel Committee

Workshop on How to preparing Resume	16/03/2018	110	Department of Teacher Education
Training on use of solar cooker	06/10/2017	160	Department of BA Home Science
4 days workshop on "Embroidery through Automatic Sewing Machine"	07/11/2017	125	Department of BA Home Science and B.Sc. H.Sc.in collaboration with Singer Sewing machine
Skill Development and Entrepreneurship training workshop on Chocolate making	12/02/2018	185	Department of Home Science
Workshop on flower Arrangement	09/02/2018	165	Department of Home Science
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Workshop on "Meditation"	0	100	0	0
2017	Workshop on " Personality Enhancement and Employab ility Scheme"	150	150	0	35
2017	Seminar on "High Paying Job Opportun ities after B.Ed. in Education Sector"	65	65	43	14
2017	Counselling Session on "How to prepare for an Interview"	220	220	0	51
2017	Counselling	200	200	0	0

| 2018 | Free coaching for preparing UGC-NET exam | 43 | 43 | 6 | 6 |

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
76	67	12

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Max Health Care	7	3	Companies, Colleges, Schools, Hospitals	131	49

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	31	B.Com	Commerce	VMLG, RCCV, MMH, SD College, Ghaziabd, JMI, New Delhi	M.Com
2018	2	B.Com	Commerce	IGNOU,New Delhi; Jaipuria Inst, Noida	MBA
2018	1	B.Com	Commerce	Jnata College, Muradnagar	MA (Economics)
2018	2	B.Com	Commerce	Mewar Inst, Ghaziabad	LLB
2018	1	B.Com	Commerce	IPEM, Ghaziabad	D.El.Ed.
2018	3	B.Com	Commerce	IGNOU, New Delhi; RCCV	B.Ed.

2018	14	BCA	Computer Application	IPEM College, AKGIT Coll, INMANTEC Coll,RCCV Coll, Hi-Tech Coll, IMS College, Ghaziabad IGNOU, New Delhi	MCA
2018	9	BCA	Computer Application	Sunderdeep Inst, Subharti Univ, Meerut, IMS College, Ghaziabad	MBA
2018	2	BCA	Computer Application	MMH College, Ghaziabad	MA Maths
2018	13	B.Sc.H.Sc	Home Science	VMLG College, CCS Univ, Meerut	M.Sc. H.Sc. (F&N), M.Sc. H.Sc. (Textile)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7
Civil Services	1
Any Other	53

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Group Song Competition in Matrashakti Sammelan, Ghaziabad (15 Dec, 2017)	Inter-collegiate (District Level)	15
Role model Catwalk Competition in Matrashakti Sammelan, Ghaziabad (16 Dec, 2017)	Inter-collegiate (District Level)	10
Organization of Various Competitions on Founders' day- 5 January,2018	College	83
Celebration of Annual Prize Distribution and Cultural Programme on 6th	College	63

February,2018		
Annual Sports Day on 17 February, 2018	College	250

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	Nill	Nill	Nill	Nill	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Proctorial board in college is headed by the Chief Proctor and consists of faculty members from various departments to ensure proper conduct and discipline in the campus. Any student could approach them for any kind of help/assistance. The Proctorial Board selects prefects who maintain an atmosphere of friendly cooperation and peace. Its main responsibilities during the sessions were to maintain discipline in the college campus and ensures that the rules and reputations were fully understood and followed. General moral conduct of all students was monitored by the proctorial board. Prefects are deputed at various places to ensure that the students do not indulge in unruly behaviour, cause indiscipline, harass thesis failure students. Power Angels were also selected. In case of any such case, the complaint was reported to the chief proctor and teacher members of the board. During college functions and other universities, the prefects were delegated special duties to maintain overall discipline and also work as volunteers. The prefects are usually democratically elected by the students and the proctorial members. They are allotted special badges for identity and also wear a red dupatta (instead of white as other students) as a part of their uniform in college. Their participation is there in every academics/administrative/cultural function in college. This role inculcates in them leadership quality and alongwith its working with mutual cooperation, peace and harmony. At the end of the year, based on performance "Best Prefect" Award is also given away on the Annual Prize Distribution Day. The Proctorial Board celebrated their get together in the month of February, 2018 and showcased their cultural pursuit and enjoyed together.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

3

5.4.3 – Alumni contribution during the year (in Rupees) :

1500

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni participated in Survey programme from 20-11-2017 to 28-11-2017 organized by Tata Social Science Institute, Mumbai "Preparation for NET Examination"- Programme was conducted in the college by Department of Education from 11-6-2018 to 20-6-2018,2018. Old students of the college (Alumni) contributed towards the college by providing their services by giving coaching for NET to postgraduate students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administrative function in the institution are carried out in decentralized and participative manner. Though the Principal is administrative head, certain responsibilities are delegated as follows: 1. The Departmental Heads are given democratic freedom to take academic and co-curricular activities related decisions at the departmental levels. In consultation with the faculty members, the departmental heads prepare annual academic calendar which reflects both curricular as well as co-curricular activities to be organized during the session. Thus, the academic heads and faculty members can decide about departmental activities as per the nature and need of their courses. Departmental heads form various curricular and co-curricular activity related committees at departmental level as Time table In charge, Orientation Programme In charge, Lab In charges, Departmental Library In charge, Admission In charge, Cultural Programme In charge, Academic activities In charge (Guest lecture, seminar and group discussion etc.). These in charges are given democratic freedom to take decisions at their own level. This not only saves time but also makes functioning of the department efficient. Here the departmental head acts as a coordinator. 2. At college level, different curricular and co-curricular activity related Committees are formed in Staff Council Meeting in beginning of the session. The faculty members are given freedom to choose a committee according to their taste and interest. The committee in charges are given freedom to form their own committee by including faculty members from different departments with whom they feel convenient to work. The in charges of few committees also include student representatives in their committees. Thus, students are also given an opportunity to participate in decision making in few committees. The committees are given democratic freedom to prepare their own academic calendar in committee meetings. The university calendar is also taken into consideration while preparing academic calendars. The academic calendar in charge of the college co-ordinates between the different units of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions in BA, MA, B.Com, M.Com, B.Sc. M.Sc H.Sc. courses are done through online registration at the university portal. Our University prepares the merit list and sends it to our college according to the preference of the students and availability of number of seats sanctioned for our college. Related admission committee

	checks original documents of candidates and helps them in choosing the subjects of their choice according to their merit and availability of seats in various departments. Admission in B.Ed. Course is done through UP B.Ed. JEE and students are allotted through online counselling. Admission in M.Ed. Course is done through University based entrance test and students are allotted through online counselling.
Curriculum Development	Though the college receives syllabus prepared by the respective Board of Studies, hence the college does not have much freedom in the quality improvement. But the curriculum is enriched by filling curriculum gaps. The teachers organize quizzes, guest lectures, class seminars on the topics which they feel are important in their curriculum and are not included in university syllabus. Besides this, various competitions on burning issues and contemporary topics are organized to make students well versed into general awareness. The feedback committee of the college seeks feedback on curriculum from PG students of the college. The feedback received from the students is circulated to all Heads of the departments. Head of the department take necessary actions to enrich the curriculum gaps.
Teaching and Learning	Academic calendar by each department is prepared which is then compiled and co-ordinated by academic calendar in charge. It contains all information related to various curricular and co-curricular activities to be organized by various departments as well as by the activity committees during the forthcoming session. This academic calendar is circulated in the classroom and also displayed on the notice board throughout the session. POs, PSOs and COs are written for every programme. The unitization of syllabus is done which reflects teaching method to be adopted, teaching aids to be used and number of lectures and mode of evaluation for each unit and subunit. Along with lecture method, group discussion, brainstorming, seminar, quiz, co-operative learning, team teaching, demonstration, collaborative learning, workshops, excursion and field trips, panel discussion, wallzine

	etc. are used for making teaching student-centric. ICT Enabled teaching using Language lab, Centralized Computer Lab, screening documentary, LCD Projector, Visualizer, Interactive panel and Smart Boards is also done. Handouts to the students are given. For enhancing the teacher quality, teachers participate in orientation course, refresher courses conducted by HRDCs. Teachers also participate in workshops, seminars and conferences on burning issues and topics at national and international level. To enhance the quality of teaching, every teacher has to fill self-appraisal report which is cross validated by the HOD and Principal. Interaction with academic peers of our own university as well as other university also helps keeping pace with the recent development. Inviting renowned resource persons to deliver guest lectures is a regular feature in most of the departments. Feedback on quality of teaching learning from students is collected through a well-structured tool.
Examination and Evaluation	In beginning of the session, class orientation program is organized for two days, in this programme each teacher informs about the manner in which their curricular and co-curricular activities will be evaluated. The unitization is discussed and method of evaluating for each unit is informed to the students. Efforts are made to conduct formative as well as summative evaluation. Continuous and comprehensive evaluation is ensured through mandatory assignments, seminar presentations, dissertation/project work, quizzes etc. Class tests are conducted from time to time and feedback is provided for further improvement. For internal assessment, it is the best practice of few departments that students are given two chances for appearing in internal examination. Out of these two attempts, best marks of the students are considered as final marks. This practice ensures that if a student is unable to appear in internal examination on a particular date due to health or other related issue, she is not a sufferer.
Research and Development	The institution has 09 departments

	recognized as Research centres and 15 faculty members as university approved supervisors. Faculty members have contributed significantly by publishing research papers in reputed journals. The campus of the college is internet friendly with Wi-fi in all the departments. A research centre is established. The college has research committee which takes care of research and development related activities. In order to create an environment of research and to motivate the teachers, the quality research work is discussed before the teaching staff. The departments also have a practicum of organizing synopsis presentation and Pre-Ph.D. submission seminars in which the researcher has the benefit of expert opinion from faculty members. Almost all teachers possess Ph.D. degree and are well versed with research methodology.
Library, ICT and Physical Infrastructure / Instrumentation	The library has an advisory committee comprising of all heads of the department. Main responsibility of this committee is to advise library expansion, purchase of new books, to make library comfortable for learning. On orientation day (first day of the college) , a detailed information about how to access and use library are shared by Librarian. During this year, library is enriched with newly purchased text books, research journals, e-journals, e-books and reference books and digital database. The library is updated with SOUL software. All departments are on bar code. College has a computer centre which is open for all students and staff members during college hours from 9am to 4 pm. Technical assistant is available for students and teachers. Most of the classrooms and one seminar room have the facility of projectors (24). Twelve visualizers as ICT teaching aids are also available in classrooms. 5 classrooms are equipped with Smart boards. In 3 classes, 3 E-podiums are installed. The institution keeps pace with the advancement and technology upgradation towards its gadgets and accessories. ? College has a beautiful building, divided into different blocks, an open-air auditorium, multipurpose hall, Guest room, common room, warden's residence

	and office, hostel, medical room, generator with 24 hrs. back up, cycle stand, sports ground, beautiful lawn. Physical infrastructure has been updated by installing CCTV cameras, sound system and rainwater harvesting. Laboratories have been updated with new tests and material required for practical work. A competent house-keeping agency has been hired by the college to keep the vicinity hygienically clean. The college has a gardener who keeps the lawns green lively and beautiful.
Human Resource Management	In order to keep the quality of human resource high, annual assessments are done on the basis of comprehensive self-appraisal report filled up in detail by each teaching and non-teaching staff these forms are duly verified and remark by the respective departmental heads and Principal. Faculty assessments are also made based on the feedback provided by the students in "Students' College Evaluation Proforma". This feedback is used to identify the areas of improvement in the required areas of functioning. The departments/individuals/committees are informed by Principal about the areas of improvement. The college provides staff with the facility of their professional development from time to time as and when required in the form of orientation, refresher and other faculty development programs. The college has research committee which provides faculty members with research conduction facilities and encourages them to pursue research work. To motivate the faculty, their research work is given recognition by publishing their research accomplishments in college magazines.
Industry Interaction / Collaboration	Guidance, Counselling and Placement Cell plans and acts for frequent and mutually beneficial interactions with industries and fine tuning of curricula in consultation with the industry, visits to various Industries, conducting Soft Skill Development Capacity Building programmes for the students to enhance their employability skills, arranging industrial visits and training for students, enabling the students to secure project internship, organizing seminars, technical

E-governace area	Details
Planning and Development	ERP system was purchased for administration and management, fee and accounts, students admission and examination.
Administration	All details of college staff (Teaching as well as Non-teaching) is to be typed in MS Excel sheets for data entry in ERP (staff dash board)
Finance and Accounts	Not in use.
Student Admission and Support	ERP server and ERP control room were made ready. Templates of first year classes of college from all the departments in MS Excel for input in student management module (Data dash board) is in the process.
Examination	Not in use.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	nil	nil	nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Training Programme on " How to use Vis ualizer"	Nill	17/08/2017	Nill	Nill	46
2017	Workshop on "How to use 3 D Printer"	Nill	05/10/2017	07/10/2017	Nill	70
2017	Workshop on "How to use e-	Nill	03/11/2017	Nill	Nill	47

| 2018 | Workshop on "Exploring e-journals and e-books" | Nill | 19/01/2018 | Nill | Nill | 48 |
| 2017 | Nill | Workshop on ERP | 29/09/2017 | Nill | Nill | 4 |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Induction Programme organized by Guru Angad dev Teaching and Learning Centre, SGTB Khalsa College, Delhi	1	16/12/2017	13/01/2018	28
Faculty Development Programme organized by AMITY University, NOIDA	2	21/05/2018	28/05/2018	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
29	49	17	27

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee Welfare Fund, Teacher Association recognised by Management, Health care facilities by Medical Committee, Pension/NPS, GPF Facility Withdrawal facility from Provident Fund, Group Insurance Scheme, Loan from GPF	Employee Welfare Fund, Health care facilities by Medical Committee, Pension/NPS, GPF Facility Withdrawal facility from Provident Fund, Group Insurance Scheme, Loan from GPF	Poor Fund Committee which distributes uniforms to poor and needy students, Fee concession for poor students, Fee instalment as per need of the students, Sports facilities, NCC/NSS activities, SC/ST

		Committee, Anti ragging Cell, Medical Committee for healthcare facilities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution gets internal and external financial audits conducted regularly. The Senior Account Auditor, Sthaniya Nidhi Lekha Pariksha Vibhag, Uttar Pradesh, Meerut Mandal, Meerut conducted audit of the college finances for 2017-18. This audit report shows satisfactory maintenance of accounts and no balance of item was reported in Swachch Apatti Patravali.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	nil

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6.4.3 – Total corpus fund generated

98283.62

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution as such has not formed any Parent teacher Association but the M.Sc. Department of home science, Commerce and Computer Science conducted PTM to develop relationship between Faculty members and parents. Feedback regarding academic performance of students was shared. Feedback was also elicited from Parents for the college facilities of the College.

6.5.3 – Development programmes for support staff (at least three)

The institution has the culture of supporting its support staff financially (fee concession to their wards if required) and academically (Teachers lend study material to the wards of support staff).

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Increasing CCTV coverage in the campus for the safety and security of the students. • Updation of different Labs. • Installation of Solar Power and rainwater harvesting system. • Installation of bio-waste management plant • Installation of sanitary vending machine and incinerator. • Gymnasium facilities were increased. • Basket ball court was furnished.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Workshop on "How to use 3 D Printer"	05/10/2017	05/10/2017	07/10/2017	70
2017	Workshop on "How to use e-teaching Aids"	03/11/2017	03/11/2017	Nill	47
2017	Discussion on "Quality Issues" By Co-ordinator	01/12/2017	01/12/2017	Nill	40
2018	Workshop on "Exploring e-journals and e-books"	19/01/2018	Nill	Nill	48

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Three days workshop on "Self Defence" for girls students	28/11/2017	30/11/2017	1200	0
Selection of Girls as Power Angels	17/11/2017	17/11/2017	150	0
Departmental Seminar on "Different dimensions of Women Empowerment"	08/03/2018	08/03/2018	42	0
Lecture series on "Balance Diet for Girls"	15/12/2017	20/12/2017	1000	0

Orientation Prog on "??? ??? ????? ??????? ? ???? ???"	21/12/2017	21/12/2017	50	0
Symposium on "?????? ???? ??? ?????? ???? ?? ?????? ????? ??"	22/02/2018	22/02/2018	112	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• **College has Rainwater Harvesting System for rainwater conservation. • Solar Geyser • Bio gas Plant • Solar cooker • Solar Panel**

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	11	11	24/11/2017	1	?????? ???????? ????	Political awareness	182
Nill	Nill	Nill	01/12/2017	1	Nukkad Natak in the city on AIDS Awareness Day	To address Health issue	11
Nill	Nill	Nill	01/12/2017	1	Awareness Rally for Diabetes	To address Health issue	40

Nill	Nill	Nill	16/12/2017	1	Awareness Program for Cashless transaction	Economic awareness in Society	120
Nill	Nill	Nill	22/12/2017	1	Awareness for Sanitation and self service for Local area sanitation	To address Health issue	65
Nill	Nill	Nill	03/01/2018	1	Blood donation awareness rally by NCC, Rangers and NSS	To increase number of unit in blood donation in Blood donation Mela	200
Nill	Nill	Nill	05/01/2018	1	Blood donation Mela	Collection of Blood units to donate to Red Cross Society and M.M.G. Hospital, Ghaziabad	146
Nill	Nill	Nill	05/01/2018	1	preetibhoj	To serve needy	3500
Nill	Nill	Nill	05/01/2018	1	Exhibition	Swatch Bharat	25
Nill	Nill	Nill	28/01/2018	7	7 days NSS Camp	Education awareness in Slum area children	102

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Discipline	22/07/2017	Full co-operation of all students in maintaining educational

			environment of the college to be peaceful and disciplined is expected. Students are not supposed to walk through the corridors and pass across the classes during the time of ongoing classes. They are supposed to sit and study in library in free periods. Students are supposed to keep the lawn clean Do not bring polythene bag in college campus. Cooperate prefects in maintaining discipline. Students are supposed to take care of their belongings. Students are not supposed to wear expansive jewellery in the campus. They are not supposed to bring mobile phones in the college campus.
Anti ragging	22/07/2017		Ragging is prohibited in college campus.
Promotion of equity and non discrimination	22/07/2017		• All students will come in the college in college uniform in prescribed uniform. • In case students are not in prescribed uniform, they will not to be allowed to sit in the classroom. They may also be punished for the same.
Modest Behaviour	22/07/2017		Students are not supposed to smoke, drink and not have non-vegetarian food in college campus.
Proctorial Board	22/07/2017		•It is the responsibility of proctorial board alongwith selected prefects to maintain discipline in the college. •Students are supposed to follow the instructions of the prefects. Students will carry their I-Card daily.
Regularity and Punctuality	22/07/2017		• It is compulsory for students to come

			regularly for their classes. • If a student is unable to represent in the class, she will give a written application to the concerned class teacher. • If a student remains absent continuously in the class for ten days without information, her name may be deleted from the class. Students are supposed to have at least 75 attendance to appear in the external examination (University exam) in each paper.
Library Rules	22/07/2017		•Only the student who apply and seek membership of library will be eligible to take facilities of library. •Students will be issued Reader tickets for one year by the library only upon presenting their I-cards. •Students will be issued only prescribed number of books on each reader ticket. •If reader's ticket gets loss , the student will inform to the library without any delay. •Reader's ticket will be re-issued upon payment of Rs. 2 per ticket. •The return of book issued on lost reader's ticket will be the sole responsibility of student. •Student will keep the library books intact. If a book is lost, the student will pay the double cost of the book. Students will be fined if she keeps the book more than the prescribed time.
Facilities and Amenities for Students	22/07/2017		• Departmental libraries • Facility of Study room, book bank facility for poor and needy students • Cyber café and Xerox-facility in library • Common room

			facility equipped with gym apparatus, T.V. , newspaper and magazines • Medical room • Canteen • Gymnasium • Hostel • Four Generators • Water cooler with Aquaguard • Multipurpose Hall • Open Auditorium • Cycle Stand: Driving license and helmet are compulsory for scooters. Students are supposed to lock the cycles and scooters and to keep them at proper place at cycle stand. Each cycle or scooter is to be registered before entry in the cycle stand. For whole session, cycle stand fee is Rs. 100/- and Rs. 200/- for cycle and scooter respectively.
Cultural Activities	22/07/2017		The college has •Cultural committee which organizes cultural events like Annual day and Talent show, Shradhdhanjali on Founders Day. •Prize Distribution committee prepares the list of meritorious students and arranges medals and trophies in different fields. Prize distribution day is celebrated on every 6th feb in the college. • ????????? ?????????? ????? organizes inter collegiate and university level cultural competitions. • Debate Committee organizes seminars, debates, symposium on college, university and state level.
Sexual Harassment	22/07/2017		•Sexual Harassment cell ensures dignity of women in the college campus. • The college follows a zero tolerance policy towards sexual harassment. •Students as well as staff may bring

| | | complaints pertaining to sexual harassment to the notice of the Incharge. •Applications pertaining to sexual harassment will be addressed in accordance with the provisions of the Ordinances. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Nutrition Week	01/09/2017	07/09/2017	92
Teachers Day Celebration by Dept. Of Education	05/09/2017	Nil	100
Poster and Slogan competition on " ozone Day"	16/09/2017	Nil	120
Session on "????? ???????? ?? ??????"	07/09/2017	Nil	120
National Wildlife Week	02/10/2017	08/10/2017	142
Rangers Camp (Praveen, Nipun and Basic Guide Captain Course)	14/12/2017	19/12/2017	65
Mehndi Competition organized by Department of Education	22/10/2017	Nil	12
NSS Camp	28/01/2018	03/02/2018	120
International Day of Yoga Celebration by NCC	21/06/2018	Nil	160
NCC Day celebration (Patritiotic songs, poems and Rally)	28/11/2017	Nil	160

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rainwater harvesting System in the campus 2. Solar Power plant with 300KWP rooftop to meet 25 of Institute's electricity requirements. 3. No Plastic-no smoking zone 4. Sanitary vending Machine and Incinerator 5. Biogas Plant

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. i. Title of the practice: Organizing Blood Donation Mela to mark the Founders' Day of the Institution ii. The context that required the initiation

of the practice: In an effort to inculcate value of responsibility towards society, bringing everyone together to donate blood and assist fellow beings in another capacity initiated the cause. To make society and students aware towards the need of Blood donation and to help society to combat the scarcity of blood units in the time of need, a Blood Donation Mela is organized. The term Mela is given to the event so that students and people from the society have a sense of celebration while donating blood. iii. Objectives of the practice: • To instill spiritual culture among students and sensitize them towards the noble selfless act of blood donation. • To cultivate a sense of gratitude in students and staff to pay Homage to Founders of the institution. • Co-ordinating a Blood Donation drive in college and simultaneously exhibiting their talents in curricular and co-curricular activities. • Develop a We feeling among all by getting together, eating together Preetibhoj and developing a more concerned society. iv. The Practice: In the morning, a hawan is organized, distribution of Prasad to students, teaching and non-teaching staff is done. Members from Founding family are invited. Students, college staff and members from founding family pay homage to the Founders. Students sing devotional songs. Curricular and co-curricular competitions like slogan writing, poem writing, essay writing, story writing on blood donation extempore speech, rangoli competition, mehndi competition, best out of waste, Kalash decoration etc. are organized. Prizes are given to the winners. Students display stall (Exhibition) on various important and contemporary themes like Swachchh Bharat, Beti Bachao Beti Padhao, Demonetization, Digital India etc. Students, NCC cadets, NSS and Rangers volunteers and prefects serve food in Preetibhoj in Indian style to around 7000 persons including guests and persons from the locality. The above mentioned activities give the event a kind of sense of celebration for students and guests. They become enthusiastic to donate blood units in blood donation hall of the college. Team of Doctors from Red Cross Society of India and M.M.G. hospital are invited to collect Blood units from the blood donors who are invited by the college. The blood donors are given refreshment, gifts and photograph. They are also honored on Annual Function and Prize distribution Day. This year the college donated 169 blood units to Red Cross Society of India and M.M.G. hospital. v. Obstacles faced if any and strategies adopted to overcome them. • Lack of supporting staff: Support staff plays an important role in organizing community services. The institution lacks supporting staff like clerks, typists, IT personnel, peons etc. To overcome the dearth of supporting staff, related extra work is assigned to teachers and students. • Most of the girls are not medically fit /anaemic to donate blood. Class to class canvassing regarding how to be medically fit to donate blood is done. Doctor give suggestions for students how they can increase the level of haemoglobin. She also gives a convincing and motivational lecture for blood donation. • Misconceptions in society regarding blood donation. A persuasive rally door to door is organized by the NCC, NSS volunteers, Rangers and other students to renew the misconception regarding blood donation. vi. Impact of the practice • The students learn Indian values and a sense of gratitude is developed among them. They develop a sense of belongingness towards the college and society. • Talents in different curricular and co-curricular areas are showcased by the students, which motivates them to be more creative. They develop a sense of satisfaction when their talents are recognized and rewarded. It instills in them a sense of self-confidence and improves their personality. Also they have a practical experience of working and organizing an event on massive scale. They have an opportunity to work in team which develops team spirit in them. • It also inculcates a feeling of service towards humanity in them. They develop bonding with college, teachers and founders. vii. Resources required • Team of doctors and supporting staff • Student Volunteers • Financial resources • Media and reporters • Campaigning material 2. i. Title of the practice: Providing Community Service Learning Environment to Students ii. The context that

required the initiation of the practice: There is an urgent need to transform students of Indian society into social workers fighting against the evils of society as envisioned by Mahatma Gandhi. He always said "Be the change you want to see in the World". He intricately linked social service with the idea of charity work. In recent times the social work which was originally started to combat problem of the haves versus have nots has become one more directed at social empowerment. iii. Objectives of the practice • To offer students the opportunity to work and make a difference with a local community group. • To cultivate a sense of service towards the society and become socially responsible citizen. • To provide students opportunities to gain valuable experience, and to contribute and increase their awareness of the social life of their community. • To make them aware about the problems of local society. • To connect students with their surrounding society. iv. The Practice: • NCC Cadets, NSS volunteers, Rangers and Student Volunteers work selflessly for the community through special camps, rallies, individual interactions, departmental activities and projects etc. • NCC company in the college is preparing Cadets for service of the country for the last about 30 years. They participate in activities like awareness towards Yoga, plantation of trees, sensitizing society about the environment. Inculcation of the spirit of patriotism in common man through different activities Organization of various activities for eradication of social evils, cashless economy, Voter awareness, Health awareness, Swatch Bharat Abhiyan, Rally for Traffic rules etc. They work as volunteer in Blood donation of the college and awareness rally for blood donation. • Two units of NSS are running in the college to provide community service, literacy programme, rural extension programme and awareness camps on voluntary basis under the guidance of Programme Officers. NSS units carry outreach literacy programme "Each one teach one" where the volunteers take keen initiative. The students are made aware about the rural ways of living. They try to eradicate the difference between illiterate and literate people between village and cities organize activities for environment protection celebrate Gandhi Janyanti and other important days participate in Swatchta abhiyan, consumer protection related activities, blood donation awareness participate in Preetibhoj, Beti bachao beti padhao programme, Voter awareness activities. Collection of educational and social problems through surveys in villages and rain Baseras, making villagers aware about their health and providing counseling to them, feeding stray animals and birds, making aware people for digital awareness etc. is also done by volunteers. • Rangers students undertake activities which inculcate in them the spirit of national integrity, community service, ethical sense and a sense of brotherhood. Rangers provide services in Shram daan, Blood Donation, Awareness of voter rally, participate in Swatchta abhiyan, organize activities for environment protection and plantation. • B.Ed. Students select two or more illiterates/drop-outs/underachievers from weaker sections of the society, frame objectives for each case and teach for a specific period of time. They do plantation, adopt street dogs/stray dogs and donation of some basic daily life things to children services in malin basti. v. Obstacles faced if any and strategies to overcome them: • Lack of Funds: The community work needs funds for transportation, expenditure in desired activities to be undertaken. There is a provision of limited fund in the institutions which poses a serious obstacle in carrying out various activities. Sometimes in urgent need for distribution of health related articles, literacy related material, sanitation related articles and wi-fi facility is held during the process of such works. Due to lack of funds, such articles cannot be distributed to the villagers. • Problem of Security and Safety of girls: There is no provision providing security to the girls students when we undertake such community work in villages. This poses a serious threat to their security and students and programme officers. Sometimes they are not able to undertake desired activities which are very much required in that community. • Lack of supporting staff: Support staff plays an important role in organizing community

services. The institution lacks supporting staff like clerks, typists, IT personnel, peons etc. • Slow social change. vi. Impact of the practice: • Community programmes undertaken by students deepens and strengthens their bonding with the community. • Community services give chance students to develop skills such as communication and organizational skills, teamwork, planning, problem-solving and task management. •Local connections and friendships are established. Opportunity to students to apply their academic learning to real life events. vii. Resources required: vii. Resources required • Team of Doctors and supporting staff • Social Workers and Leaders • Student Volunteers • Financial resources • Media and reporters • Campaigning Material

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://vmlgcollege.edu.in/wp-content/uploads/2022/04/Best-Practice-2.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision and mission of the Institution are: 1. To cater to various types of the educational needs of the female students at higher education level. 2. To provide female students with the opportunities for their all round personality development. 3. To provide professional training to make the female students self-reliant and independent. 4. To assist especially under privileged and weaker section of female students. 5. Ultimately to provide the female students of Ghaziabad and surrounding areas with a centre of excellence in higher studies. 6. To inculcate spiritual, moral and humanitarian values through the central motto of the college among the female students the future mothers and society builders. The curricular and co-curricular activities of the college are directed towards the holistic development of students and are appropriately carried and monitored by the teaching departments and other bodies such as N.S.S., N.C.C., Ranger's, Guidance and counseling cell, Student welfare board, Proctorial board etc. The college fosters a vibrant environment conducive to the all-round development of the students. It takes capacity building initiatives to encourage every student to strive for the fulfillment of potentials. In an effort to ensure active and equal participation of women, it tries to inculcate social awareness and responsibilities among the students so that they can make a meaningful contribution to the society and nation. The College management plays an active role in keeping its commitment, leadership role and involvement. The Principal is the administrative head responsible for managing the institution within campus. With the support of college administration, she ensures the involvement of all stakeholders in the effective transaction of teaching learning process. • Regular meetings are called to review the implementation of management's directions and plans. • Several Faculty Development Programmes are conducted. • Access to learning resources has been increased by ? Shifting of library to newly constructed block with larger area ? Phase-wise computerization of library operations ? Addition of new books and journals ? Internet connectivity (Wi-Fi) in the campus • Equipments like OHP's, LCD's, computers, smart boards, digital cameras and handy cams have been acquired to enable the teachers to use multimedia learning resources. • Budgetary provisions are made for the study tours and field visits. • Funding support is provided for organizing the seminars, conferences, guest lecture etc. • Participation of faculty in academic events at other colleges, universities and organizations is promoted. • Granting of study leave is done to facilitate faculty improvement and to ensure that teaching learning remains unaffected during the leave period, a substitute teacher is appointed as per UGC norms. • Generating resources and making budgetary provisions • Appointing new faculty members as per the academic work

load as well as appointing new administrative staff • Starting new academic programmes as per the societal and global demands • Updating of the existing academic programmes by encouraging new teaching learning methods • Encouraging and promoting Faculty Development Programmes • Generating Conducive Environment for teaching-learning • Aspiring towards quality co-curricular programme.

Provide the weblink of the institution
https://vmlgcollege.edu.in/wp-content/uploads/2022/04/Institutional-Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. To enrich Library 2. To conduct extension activity program under CPE grant of UGC 3. To update Psychology Laboratory 4. To conduct workshop on "Writing and publishing a Research Paper" 5. To encourage teachers to upgrade themselves 6. To organize workshops on various hard and soft skills for students. 7. To facilitate students with more guest lectures in different departments.