

Ref. No.

Dated

COMMITTEES FOR 2022-23

All faculty members, note your committees and ensure quality work in your committee/cell strictly in accordance with NEP 2020, NAAC guidelines and GOs from time to time. Also Keep proper record of meetings held, its' minutes (session wise) and action taken report, (so that it can be produced to the undersigned as and when demanded). Certificate of appreciation will be provided to the members/ co conveners, by the college, based on the recommendations of the convener. Every committee will add two student members as per their availability, (Provide the phone numbers of the member students to the undersigned). Activity Club, Indian Language Culture and Arts Cell, And Cognitive Development of Students Cell will ensure that there is no duplication/overlapping of activities.

Sl. No.	Name of Committee	Name of Faculty Members	Convener/Co-convener/ Member	Phone Number	Signature
1	Manav Sampada, Manav Sansadhan Prabandhan Committee	Dr. Meena Shukla Dr. Shabnam Chhabra	Convener Co Convener		
2	B.A. I year admission Committee	Dr. Rachna Prasad Dr. Vandana Gupta Dr. Nidhi Rani Singh Ms. Usha Devi Verma Mrs. Garima Singh Mrs. Upasana Sharma Ms. Kanak Raj Chandana	Convener Co Convener Member Member Member Member Member		
3	B.A. II year admission Committee	Dr. Alpana Mohan Dr. Uma joshi	Convener Co Convener		
4	B.A. III year admission Committee	Dr.Meena Shukla Mrs. Neelam Singh Dr. Anjali Singh Dr. Rajshree Chaturvedi Ms. Babli Yadav	Convener Co Convener Member Member Member		
5	M.A. admission Committee	Mrs. Seema Chaudhary Dr. Shampa Chaudhary	Convener Co Convener		
6	B.Com./M.Com admission Committee	Dr. Reshma Maheshwari Dr. Sonika Dr. Neeru Jain	Convener Co Convener Member		



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7	B.Sc. & M.Sc.H.Sc. admission Committee	Dr. Sandhya Kaushik	Convener		
8	B.C.A. Admission Committee	Mrs. Princi Jain Mrs. Neeru Jain	Convener Co Convener		
9	B.Ed./ M.Ed admission Committee	Dr. Indrani Dr. Shashi Malik Mrs. Neelam Karnwal Mrs. Reeta Dr. Prerna Sharma Mrs. Riyanka Dr. Shalini Singh Dr. Anita Arora Dr. Rajni Goel Dr. Amita Solanki Mrs. Sneha Rai Priydarshani	Convener B.Ed.I Co Convener Member B.Ed. I Year Member B.Ed I Year Co Convener B. Ed. II Year Member B.Ed. II Year Co Convener M.Ed. I Member M.Ed. I Co Convener M.Ed. II Member M.Ed. II Member M.Ed. II		
10	Prospectus Committee	Dr. Indrani Dr. Rachana Prasad Ms. Kanak Raj Chandna	Convener Co Convener Member		
11	Proctorial Board	Dr. Meena Shukla Dr. Rachna Prasad Dr. Alpana Mohan Mrs. Neelam Singh Dr. Amita Solanki Dr. Shalini Singh Mrs. Usha Devi Verma Mrs. Neelam Karnawal	Chief Proctor Proctor Proctor Proctor Proctor Proctor Proctor Proctor		

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		Mrs. Riyanka Singh	Proctor		
		Ms. Gudia Bano	Proctor		
		Ms. Dulari Chawla	Proctor		
		Dr. Reshma Maheshwari	Proctor		
		Dr. Sandhya Kaushik	Proctor		
		Mrs. Princy Jain	Proctor		
12	IQAC Committee (Working Committee)	Dr. Shabnam Chhabra	Coordinator		
		Dr. Indrani	Co Coordinator		
		Mrs. Seema Chaudhary	Member		
		Dr. Rachana Prasad	Member		
		Dr. Alpna Mohan	Member		
		Dr. Shashi Malik	Member		
		Dr. Shampa Chaudhary	Member		
		Mrs. Kiran Bala	Member		
		Dr. Reshma Maheshwari	Member		
13	Medical Committee*	Mrs. Neelam Singh	Convener		
		Dr. Anjali Singh	Co Convener		
		Dr. Reshma Maheshwari	Member		
		Mrs. Princy Jain	Member		
14	Founder's Day Committee	Dr. Rajni Goel	Convener		
		Mrs. Neelam Singh	Co Convener		
		Dr. Shabnam Chhabra	Member		
		Dr. Uma Joshi	Member		
		Mrs. Seema Chaudhary	Member		
		Dr. Shashi Malik	Member		
		Dr. Shampa Chaudhary	Member		
		Dr. Sandhya Kaushik	Member		
		Mrs. Princy Jain	Member		

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15	Blood Donation Committee	Dr. Shashi Malik Dr. Neelam Karnwal Dr. Indrani Dr. Anita Arora Dr. Nidhi Rani Singh Mrs. Usha Devi Verma Ms. Babli Yadav Mrs. Kiran Bala Dr. Vandana Gupta Dr. Reshma Maheshwari	Convener Co Convener Member Member Member Member Member Member Member Member		
16	Cultural Program Committee (Dance, Drama, Music related activities and programs).	Dr. Shampa Chaudhary Dr. Rajni Goel Dr. Uma Joshi Mrs. Seema Chaudhary Mrs. Garima Singh Mrs. Upasana Sharma Dr. Princy Jain Mrs. Riyanka Singh Dr. Sonika	Convener Co Convener Member Member Member Member Member Member Member		
17	Prize Distribution Committee	Dr. Rachna Prasad Dr. Alpana Mohan Dr. Nidhi Rani Singh Mrs. Dulari Chawla Ms. Kanak Chandna	Convener Co Convener Member Member Member		
18	Language Lab Committee	Mrs. Dulari Chawla Mrs. Princy Jain Mrs. Reeta	Convener Co Convener Member		

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19	Magazine Committee	Dr. Shalini Singh	Chief Editor		
		Dr. Anita Arora	Co Editor		
		Dr. Nidhi Rani Singh	Member		
		Mrs. Garima Singh	Member		
		Mrs. Dulari Chawla	Member		
		Dr. Sandhya Kaushik	Member		
20	Computer Centre Committee	Dr. Shalini Singh	Convener		
		Mrs. Princi	Co Convener		
21	Consortium for Educational Communication Committee	Mrs. Neelam Karnawal	Convener		
		Dr. Rajni Goel	Co Convener		
		Mrs. Princi Jain	Member		
22	Student Cognitive Development Cell*	Dr. Anita Arora	Convener		
		Dr. Shalini Singh	Co Convener		
		Dr. Rachana Prasad	Member		
		Mrs. Seema Chaudhary	Member		
		Mrs. Garima Singh	Member		
		Mrs. Upasana Sharma	Member		
		Dr. Sonika	Member		
23	Time Table Committee	Mrs. Seema Chaudhary	Convener		
		Dr. Rachana Prasad	Co Convener		
24	NSS	Mrs. Usha Devi Verma			
		Dr. Nidhi Rani Singh			
	NCC	Ms. Babli Yadav			
25	Old Student Association	Mrs. Seema Chaudhary	Convener		
		Dr. Indrani	Co Convener		
		Dr. Rajni Goel	Member		
		Mrs. Kiran Bala	Member		

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26	Grievance Redressal Cell	Dr. Shalini Singh Mrs. Seema Chaudhary Dr. Shabnam Chhabra Mrs. Kiran Bala Dr. Sandhya Kaushik Dr. Sonika	Convener Co Convener Member Member Member Member		
27	Examination Committee	Dr. Meena Shukla Dr. Shabnam Chhabra Dr. Uma Joshi Dr. Rachna Prasad	Convener Co Convener Member Member		
28	Anti -Ragging Committee	Dr. Anjali Singh Mrs. Reeta Dr. Riyanka Singh	Convener Co Convener Member		
29	Rangers Dal	Mrs. Neelam Karnwal Dr. Shalini Singh Mrs. Riyanka Singh Mrs. Dulari Chawla	Convener Co Convener Member Member		
30	Academic Calendar of Departments and Activity Calendar of Committees Cell*	Dr. Nidhi Rani Singh Dr. Rachna Prasad	Convener Co Convener		
31	Library and Reading Room Committee	Mrs. Kiran Bala Dr. Meena Shula Dr. Shabnam Chhabra Mrs. Seema Chaudhary Dr. Prerna Sharma Mrs. Princi Jain Mrs. Sneha Rai Priyadarshini	Convener Co Convener Member Member Member Member Member		
32	Students' Satisfaction Survey Committee	Dr. Shashi Malik Dr. Alpana Mohan	Convener Co Convener		

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		Mrs. Seema Chaudhary	Member		
		Dr. Sandhya Kaushik	Member		
		Mrs. Princi Jain	Member		
33	Anti- Exploitation and Women Safety Committee	Mrs. Kiran Bala	Convener		
		Dr. Meena shukla	Co Convener		
34	Sports Committee	Dr. Vandana Gupta	Convener		
		Dr. Seema Chaudhary	Co Convener		
		Mrs. Garima Singh	Member		
		Mrs Sneha Rai Priyadarshani	Member		
		Dr Reshma Maheshwari	Member		
		Ms. Babli Yadav	Member		
35	Estate/Purchase Committee	Dr. Shabnam Chhabra	Convener		
		Mrs. Neelam Singh	Co Convener		
		Mrs. Seema Chaudhary	Member		
		Dr. Alpanan Mohan	Member		
		Dr. Shalini Singh	Member		
		Dr. Vandana Gupta	Member		
		Dr. Reshma Maheshwari	Member		
		Dr. Sandhya Kaushik	Member		
36	Nature Club	Dr. Sandhya Kaushik	Convener		
		Dr. Uma Joshi	Co Convener		
		Dr. Shashi Malik	Member		
		Ms. GudiaBano	Member		
37	Website Committee	Dr. Shashi Malik	Convener		
		Dr. Uma Joshi	Co Convener		
		Dr. Indrani	Member		
		Dr. Sandhya Kaushik	Member		
		Ms. Kanak Raj Chandana	Member		

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38	ERP Committee	Dr. Shashi Malik	Convener		
		Dr. Shabnam Chhabra	Co Convener		
		Dr. Indrani	Member		
		Mrs. Princy Jain	Member		
		Ms. Gudia Bano	Member		
39	AISHE	Dr. Shabnam Chhabra	Convener		
		Mrs. Princi Jain	Co Convener		
40	Disaster Management Committee	Dr. Rajshree Chaturvedi	Convener		
		Mrs. Reeta	Co Convener		
		Dr. Purna Sharma	Member		
41	UGC Nodal Officer	Dr. Shashi Malik	Nodal Officer		
42	ABACUS	DR. Rajshree Chaturvedi	Nodal Officer		
		Dr. Shashi Malik	Co Convener		
		Dr. Indrani	Member		
		Dr. Usha Rani Verma	Member		
		Mrs Neelam Karnwal	Member		
		Dr. Garima Singh	Member		
		Mrs. Princi Jain	Member		
		Ms. GudiaBano	Member		
		Ms. Kanak Raj Chandana	Member		
43	NEP Cell	Mrs. Seema Chaudhary	Convener		
		Dr. Meena Shukla	Co convener		
		Dr. Shabnam Chhabra	Member		
		Dr. Rachna Prasad	Member		
44	Scholarship Committee	Dr. Indrani	Nodal Officer		
		Mrs. Seema Chaudhary	Co Convener		
		Mrs. Neelam Karnwal	Member		
	Canteen/Girls Common Room Committee	Mrs. Neelam Singh	Convener		
		Mrs. Riyanka Singh	Co Convener		

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45	College Sanitation Cell	Mrs. Dulari Chawla	Convener		
		Dr. Meena Shukla	Co Convener		
		Dr. Rachana Prasad	Member		
		Dr. Alpana Mohan	Member		
		Mrs. Neelam Singh	Member		
		Dr. Amita Solanki	Member		
		Dr. Shalini Singh	Member		
		Mrs. Usha Devi Verma	Member		
		Mrs. Neelam Karnawal	Member		
		Dr. Riyanka Singh	Member		
		Ms. Gudia Bano	Member		
		Dr. Reshma Maheshwari	Member		
		Dr. Sandhya Kaushik	Member		
Mrs. Princy Jain	Member				

13* Medical Committee will ensure availability of First Aid Box to all. Updating first aid boxes, upkeep of record of consumption of medicines and updates of first aid boxes, organizing medical camps, establishing tie ups with nearby hospitals and ensuring availability of teachers in medical room as per their time table.

22* Activities- Debates, Paper Reading, Speech, Extempore, Group Discussions, Seminars/webinars etc.

30* The cell will compile the calendars of department and committee/cells in the beginning of the session and action taken report at the end of the session.


 [Prof. (Dr.) Shikha Singh]
 Principal

Principal
VidyvatiMukandlal GirlsCollege
- GHAZIABAD